



Cherwell

DISTRICT COUNCIL
NORTH OXFORDSHIRE

**Summary of the decisions taken at the meeting
of the Executive held on Monday 4 December 2023**

1. Date of publication of this summary: 5 December 2023
2. Decisions (if any) taken as a matter of urgency under Overview and Scrutiny Procedure Rules as set out in the Constitution (and not therefore subject to the call-in procedure): None
3. Date by which notice of call-in of any of the following decisions must be received in writing by the Chief Executive (see notes below):- Noon on Friday 8 December 2023
4. Notes:-
 - (a) For background documentation to the following decisions, please refer to the agenda and supporting papers (copies of which are available on the Council's website (www.cherwell.gov.uk) or from Democratic Services);
 - (b) Notice of call-in must be submitted in writing, by email or text to the Chief Executive by the deadline specified above, and must state the reason or reasons why "call-in" has been requested;
 - (c) Call-in can be requested by any six non-executive members of the Council.
However, if at any point during a municipal year the total number of opposition councillors is six or less the total number of non-executive members required to call-in a decision shall be the total number of opposition councillors less two.
 - (d) Decisions not called-in by the deadline specified above will become effective immediately the deadline has expired (unless they are recommendations to the Council).
 - (e) The Council has stipulated that the call-in procedure should not be used to challenge decisions as a matter of course and should be used only when fully justified.

**Yvonne Rees
Chief Executive**

Agenda Item and Recommendation	Decision	Reasons	Alternative Options	Conflicts of Interest Declared and Dispensations Granted by Head of Paid Service
<p>Agenda Item 6 Everybody's Wellbeing - A new strategy for Cherwell</p> <p>Report of Assistant Director – Wellbeing and Housing</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To approve the new Wellbeing strategy for Cherwell – Everybody's Wellbeing 2024 – 2028.</p>	<p>Resolved</p> <p>(1) That the new Wellbeing Strategy for Cherwell – Everybody's Wellbeing 2024 – 2028 (Annex to the Minutes as set out in the Minute Book) be approved.</p>	<p>The strategy has been developed through insight and consultation. It celebrates the achievements Cherwell District Council has made so far and pushes delivery against 7 goals that will be measured and monitored to capture impact, allowing members to broadly consider the social return on Investment.</p>	<p>Option 1: To rely on system strategies and seek to implement them locally.</p> <p>This was rejected. An option to pursue our own strategy would be based on more detailed local knowledge and circumstance and allow us to reflect the levels of deprivation, rurality and housing growth across the district better.</p> <p>The local place-based approach Everybody's Wellbeing captures, is in step with broader Health and Wellbeing strategies but the refinement presented by a district strategy encourages better interaction with Town and Parish Councils and the strong, vibrant</p>	<p>None</p>

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			relationships the District has with voluntary and community sector locally.	
<p>Agenda Item 7 Infrastructure Funding Statement 2022/23</p> <p>Report of Assistant Director – Planning and Development</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To approve the Infrastructure Funding Statement 22/23 at Appendices 1 and 2 to this report for publication by 31 December 2023, subject to any minor or presentational changes considered to be</p>	<p>Resolved</p> <p>(1) That the Infrastructure Funding Statement 22/23 be approved for publication by 31 December 2023, subject to any minor or presentational changes considered to be necessary by the Assistant Director – Planning and Development in consultation with the Portfolio Holder for Planning and Development.</p>	<p>The publication of an Infrastructure Funding Statement (IFS) is a statutory requirement that provides transparency and accessibility to information about developer contributions secured by the Council through Section 106 Agreements.</p> <p>The report has been produced in collaboration with Financial Services and the information contained within it is considered to represent the most robust data available at this time.</p>	<p>Option 1 – Not to bring forward and Infrastructure Funding Statement This is not a lawful option and would leave the Council in breach of its statutory duty.</p> <p>Option 2 – Seek review of the key statistics and proposed Infrastructure Funding Statement Officers consider that this is not required as the information is the most available at this time.</p>	<p>None</p>

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<p>necessary by the Assistant Director – Planning and Development in consultation with the Portfolio Holder for Planning and Development.</p>				
<p>Agenda Item 8 Annual Monitoring Report 2023</p> <p>Report of Assistant Director – Planning and Development</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To approve for publication the 2023 Annual Monitoring Report (AMR) presented at Appendix 1 including a housing</p>	<p>Resolved</p> <p>(1) That with the amendments set out in the annex to the Minutes (as set out in the Minute Book), the 2023 Annual Monitoring Report (annex to the Minutes as set out in the Minute Book) including a housing land supply statement and a 2022/23 Infrastructure Delivery Plan (IDP) update be approved</p>	<p>The Annual Monitoring Report provides important information to measure the effectiveness of planning policies and to assist policy making and development management decision making. It is the statutory mechanism for monitoring housing delivery.</p> <p>Its most significant conclusions are that Cherwell is continuing to deliver homes and employment land despite the widely reported national pressures faced by the</p>	<p>Option 1: Deferment to seek significant amendment of the: 2023 Annual Monitoring Report, Infrastructure Delivery Plan or Brownfield Land Register.</p> <p>Officers consider the documents to comprise robust factual reporting and updating against relevant indicators and requirements, supported by data and research. Members are therefore asked to consider amendment through</p>	<p>None</p>

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<p>land supply statement and a 2022/23 Infrastructure Delivery Plan (IDP) update.</p> <p>1.2 To approve for publication the 2022/23 Brownfield Land Register (BLR) presented at Appendix 2.</p> <p>1.3 To authorise the Assistant Director - Planning and Development in consultation with the Portfolio Holder – Planning and & Development to make any necessary minor and presentational changes to the Annual Monitoring Report, and Brownfield Land Register if required</p>	<p>for publication.</p> <p>(2) That the 2022/23 Brownfield Land Register (BLR) (annex to the Minutes as set out in the Minute Book) be approved for publication.</p> <p>(3) That Assistant Director - Planning and Development, in consultation with the Portfolio Holder – Planning and & Development, be authorised to make any necessary minor and presentational changes to the Annual Monitoring Report, and Brownfield Land Register if required prior to publication.</p>	<p>development industry such as disrupted supply chains, finance costs, and labour shortages.</p>	<p>delegation and consultation with the Portfolio Holder should they consider significant changes to be necessary.</p> <p>Option 2: Not to approve the documents for publication Production of an Authorities Monitoring Report is a statutory requirement and the AMR’s wider information supports the Local Plan implementation and review. Updating the Brownfield Land Register is also a statutory requirement. The Infrastructure Delivery Plan is required to monitor and support delivery of the adopted Cherwell Local Plan 2011-2031 and its Partial Review.</p>	

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prior to publication.				
<p>Agenda Item 9 Council Tax Reduction Scheme 2024/2024</p> <p>Report of Assistant Director of Finance</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To note the contents of the report, and any financial implications for the Council.</p> <p>1.2 To note the comments of the Budget Planning Committee at Section 5.</p> <p>1.3 To recommend to Council that the current scheme (adjusted for</p>	<p>Resolved</p> <p>(1) That the report and any financial implications for the Council be noted.</p> <p>(2) That the comments of the Budget Planning Committee be noted.</p> <p>(3) That Council be recommended to agree that the current Council Tax Reduction Scheme (adjusted for inflationary factors) is retained for 2024/25</p>	<p>The current scheme is understood by customers and has enabled them to budget for their council tax payments. One of the main advantages of the banded scheme is that it reduces the number of changes that the customer will experience enabling more effective personal budgeting.</p> <p>There is still a lot of financial uncertainty for many customers and in the current financial climate with the ongoing cost of living crisis it is therefore recommended that the existing scheme should be retained for 2024 / 25.</p>	<p>The alternative option is to undertake a review of the current CTRS scheme but the reasons for the recommendation explain the rationale for not taking this course of action.</p>	<p>None</p>

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inflationary factors) is retained for 2024/25.				
<p>Agenda Item 10 Performance, Risk and Finance Monitoring Report October 2023</p> <p>Report of Assistant Director of Finance and Assistant Director – Customer Focus</p> <p>Recommendations</p> <p>The meeting is recommended:</p> <p>1.1 To consider and note the contents of the Council’s Performance, Risk and Financial report for the month of October 2023.</p> <p>1.2 To approve the use of reserves in Appendix 5.</p>	<p>Resolved</p> <p>(1) That, having given due consideration, the Council’s Performance, Risk and Financial report for the month of October 2023 be noted.</p> <p>(2) That the following use of reserves be approved:</p> <p>Directorate: Communities Type: Earmarked Description: Appeals & Legal Reserve Reason: To mitigate forecast overspend</p>	<p>This report provides an update on progress made during October, to deliver the council’s priorities, manage potential risks and remain within the agreed budget.</p>	<p>This report summarises the council’s performance, risk, and financial positions for October, therefore there are no alternative options to consider. However, members may wish to request further information from officers for inclusion.</p>	<p>None</p>

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<p>1.3 To approve the use of £0.351m Commercial Risk within Policy Contingency to mitigate the increased recycling processing costs.</p>	<p>with appeals and legal challenges Amount £m: 0.209 Total Earmarked reserves £m: 0.209</p> <p>(3) That the use of £0.351m Commercial Risk within Policy Contingency to mitigate the increased recycling processing costs be approved.</p>			
<p>Agenda Item 11 Sale of Bodicote House Site, White Post Road, Bodicote, OX15 4AA</p>	<p>Item (and all associated items, 12 - 15) deferred</p>			